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STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT REQUEST

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: DHS/HPHA/Contract and Procurement Office

Department/Division/Agency

Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date 3/17/2011	4. After the fact <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
5. Nature of the Emergency See attached.	

6. Vendor: Nakamoto Construction, Inc. Address: P.O. Box 7538 Hilo, Hawaii 96720	7. Price: \$22,000.00
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8. Description of goods, services, or construction to be purchased

- Excavate down the sink hole to 12'x8'x5' deep. Remove exist concrete walkway next to the management office.
- Verify and repair cracks in the seepage pit.
- Fill area around the seepage pit with gravel.
- Compact and backfill sink hole. Support exist pipe before backfill.
- Apply AC coat to the sink hole surface and install concrete walkway next to mgmt office.

9. Reason for Vendor Selection

Nakamoto Construction, Inc. has worked on renovation and site work for Noelani II about two years ago and is very familiar with the site.

10. Direct questions to: Rick Sogawa Phone: 832-6038

11. I certify that the information provided above is to the best of my knowledge, true and correct.

3/29/11
 Department Head Date

Reserved for SPO Use Only

12. Chief Procurement Officer's comments:

Request is disapproved as it does not meet the requirements for an emergency procurement, and is not an appropriate use of the emergency procurement provision. We understand that HPHA has been aware of the sinkhole for eight months requiring repair. Emergency procurement is to address unanticipated serious situations that require immediate action by a governmental agency that may affect the health and safety of the general public. This situation is a consequence of poor management and lack of proper timely response which resulted in the situation. The emergency procurement process is not to be used to rectify a situation that was preventable and caused by poor management. The HPHA shall procure using the appropriate method of procurement.

13. APPROVED DISAPPROVED NO ACTION REQUIRED

3/31/2011
 Chief Procurement Officer Date

14. E.P.No. U-025-K

Attachment (SPO-02)
Emergency Procurement Request

5. *Nature of the Emergency:*

Due to the recent rainfall, a small sinkhole was noticed by the Asset Management 46 maintenance staff next to the sidewalk at the Noelani II low income public housing complex on the island of Hawaii. When the maintenance staff attempted to fill the sinkhole and cover the area for the safety of the residents, the sinkhole started to sink and the hole got bigger. The HPHA's Construction Management Branch has assessed the situation and indicates that there is a possibility that the sinkhole will get bigger if not addressed immediately. The maintenance staff are not certified/experienced and do not have the proper equipment to do the job.