



'11 FEB -8 P1:50

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT REQUEST
STATE PROCUREMENT OFFICE
STATE OF HAWAII

ORIGINAL

1. TO: Chief Procurement Officer
2. FROM: DLNR; DOBOR; Oahu District

Department/Division/Agency

Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date 1/5/2011	4. After the fact <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
5. Nature of the Emergency The condition of the pavement at the Ala Wai Small Boat Harbor poses a trip hazard to pedestrians and it may cause mechanical damage to motorist's vehicles. The steel plates that are temporarily covering the worst deterioration also presents a slippery surface that may also cause injury to pedestrians and damages to their vehicles.	

6. Vendor: Alakona Corporation Address: P.O. Box 30793 Honolulu, HI 96820	7. Price: \$37,159.00
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8. Description of goods, services, or construction to be purchased
The Contractor shall furnish cole planing and paving of approximately 10,400 square feet of asphalt of State Mix #5 that is applied over tack coat SS-1H and compacted. The excavated material and any debris shall be transported and recycled or disposed.

9. Reason for Vendor Selection
Low bid

10. Direct questions to: Kevin Yim Phone: 587-1979

11. I certify that the information provided above is to the best of my knowledge, true and correct.

[Signature] Department Head 2/3/11 Date

Reserved for SPO Use Only

12. Chief Procurement Officer's comments:

SEE CPO COMMENTS ATTACHED AS PAGE 3.

13. APPROVED DISAPPROVED NO ACTION REQUIRED

[Signature] Chief Procurement Officer 3/3/2011 Date

14. E.P.No. 11-05-D



STATE PROCUREMENT OFFICE RECORD OF PROCUREMENT

1. Agency: _____ 2. PO/pCard. No. _____

3. Date: _____ 4. Project/Requisition/Work Order No. _____

5. Record for: Small Purchase procurements for goods, services, & construction \$5,000 to less than \$15,000 (HRS §103D-305)*
 Small Purchase procurements for health & human services less than \$25,000 (HRS §103F-405)

* Small purchases \$15,000 to less than \$100,000 (goods & services) and less than \$250,000 (construction) shall be conducted on the Hawaii Electronic Procurement System (HePS) pursuant to Procurement Circular No. 2009-15.

6. **PART A.** Description of good/service/construction to be procured (Ref. HAR chapter 3-122, subchapter 8):
The Contractor shall furnish cole planing and paving of approximatly 10,400 square feet of asphalt of State Mix #5 that is applied over tack coat SS-1H and compacted. The excavated material and any debris shall be transported and recycled or disposed

7. **PART B.** Quotations Solicited - Obtain no less than three written quotes (Ref. HAR §3-122-75(b) & (c)):

Award To: (Check Box)	8. Vendor/Company Name	9. Representative Name	10. Phone No	11. Date of Quote	12. Amount Quoted
<input checked="" type="checkbox"/>	1. Alakona Corp.	Jimmy Iwata	833-1991	12/30/2010	37,159.0
<input type="checkbox"/>	2. Jas W Glover Ltd	Byron Fujimote	591-8977	12/28/2010	38,700.0
<input type="checkbox"/>	3. Grace Pacific Corp	Kevin Yamabayashi	845-3991	12/29/2010	60,000.0
<input type="checkbox"/>	4.				
<input type="checkbox"/>	5.				

13. **PART C.** Justification for inability to obtain minimum three quotations, if applicable (Ref. HAR §3-122-75(d)):

14. **PART D.** Justification for award to other than lowest responsive, responsible vendor, if applicable (Ref. HAR §3-122-75(e)):

Employee** conducting procurement: <i>[Signature]</i> JAN -5 2011 Date	Procurement Officer** approval: <i>[Signature]</i> JAN -6 2011 Date
15. Signature	16. Signature
**In accordance with Procurement Delegation No. 2010-01 - Delegation of Procurement Authority	

FILE A COPY AS SUPPORTING DOCUMENTATION IN THE PROCUREMENT FILE.

CPO COMMENTS:

We understand the department has long been aware of the need to re-pave the roadway because of the constant need to repair potholes at the Ala Wai Boat Harbor. Recent heavy rains created potholes that resulted in the department placing steel plates in areas with the worst deterioration. These plates created a slippery surface that posed a potential safety issue to pedestrians and motorists. The department created the slippery unsafe conditions by placing the steel plates in the roadway. That situation should have been rectified by removing the steel plates and filling the potholes.

Emergency procurement is to address unanticipated serious conditions that require immediate response that may affect the health and safety of the general public. This situation is a consequence of management's decisions that resulted in the road surface deterioration. This request is disapproved, as the emergency procurement process is not to be used to rectify a long standing situation that was preventable and caused by management. Please resubmit as a procurement violation.

Mr. Kevin Yim participated in the emergency procurement by approving the request as the procurement officer and indicates that Mr. Don Ford conducted the emergency procurement. It is noted that Messrs. Yim and Ford do not have the applicable written delegated procurement authority and on 02/15/11 both completed the required emergency procurement training. Messrs. Yim and Ford shall not participate in procurement activities until they have received both written delegated procurement authority and have completed the appropriate mandatory procurement training requirements for the applicable procurement method, pursuant to Procurement Delegation No. 2010-01 and Procurement Circular No. 2010-05, as appropriate.