



11 FEB -3 P3:21

STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT REQUEST

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: Department of Hawaiian Home Lands
Department/Division/Agency

Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date 1/20/2011	4. After the fact <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
5. Nature of the Emergency See attachment	

6. Vendor: USI Hawaii Address: 1918 Kahai Street Honolulu, HI 96819	7. Price: \$15,477.80
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8. Description of goods, services, or construction to be purchased
The blockage in the sewer lateral was cleaned out and the lateral and the cleanout were fixed.

9. Reason for Vendor Selection
DHHL first called Roto Rooter, however they could not send out a crew immediately. DHHL then called USI, Inc. and they were able to send out a crew immediately, so they were chosen.

10. Direct questions to: James Kai Phone: 620-9281

11. I certify that the information provided above is to the best of my knowledge, true and correct.

[Signature] JAN 25 2011
Department Head Date

Reserved for SPO Use Only

12. Chief Procurement Officer's comments:
In conversation with SPO staff, Mr. James Kai, the designated contact person acknowledged, he was aware he needed written delegated procurement authority. Mr. Kai has taken the appropriate mandatory procurement training workshop, but does not have the appropriate written delegated procurement authority. Please be advised that Mr. Kai shall not participate in any procurement activities until he has received both written delegated procurement authority and has completed the appropriate mandatory procurement training requirements for the applicable procurement method, pursuant to Procurement Delegation No. 2010-01 and Procurement Circular No. 2010-05. Approval is conditioned on the above and on the department's determination that the sewer repair was necessary due to safety concerns to the general public. This award is required to be posted on the Awards Reporting System.

13. APPROVED DISAPPROVED NO ACTION REQUIRED
[Signature] Jan 27 2011
Chief Procurement Officer Date

14. E.P.No. 11-014-K

Emergency Procurement Request

5. Nature of Emergency

On Dec 14, 2010 DHHL received a phone call from Fuji Juan of the CCH Dept. of Environmental Services stating that a Ms. Kalua called to complain about a sewer leak that is happening in her yard at 410B Auwaiolimu Street. Her plumber used a CCTV camera and found that the blockage was discovered in the sewer lateral under Ms. Kalua's sewer cleanout. Ms Kalua's sewer cleanout is located in one of our empty lots located at 417 Hiilani Street. The blockage was cleaned up however if the sewer lateral does not get fixed then the sewer leak would happen again and again. This would cause a threat to health and safety of the public.