



STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT REQUEST

1. TO: Chief Procurement Officer
2. FROM: Stephanie Aveiro, Executive Director

Department/Division/Agency

Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date 5/1/2006
4. After the fact YES NO
5. Nature of the Emergency
The HCDCH is in urgent need of goods, services and construction to provide emergency shelter for homeless families and individuals scheduled to be evicted from the churches in the community. This situation is of compelling urgency due to the threat to public health and safety. These homeless families were already displaced from City parks and will now be forced to leave Church facilities.

6. Vendor: Various Vendors to be selected
Address:
7. Price:
\$500,000.00 Total

8. Description of goods, services, or construction to be purchased
The HCDCH seeks to procure construction (e.g., labor, materials), goods (e.g., supplies, equipment), services (e.g., case management, security, janitorial) to repair an existing warehouse facility to be used as an emergency shelter for the homeless families scheduled for eviction

9. Reason for Vendor Selection
The HCDCH is working with DAGs to procure goods/services/construction. Vendors will be selected largely for their ability to meet the timelines necessary to minimize the negative impact to the health and safety of the public and the homeless families. Additional considerations may be made for best value and historical *satisfactory delivery of goods/services.*

10. Direct questions to: Stephanie Aveiro Phone: 587-0641

11. I certify that the information provided above is to the best of my knowledge, true and correct.

[Signature] 5/1/06
Department Head or Designee Date

Reserved to SPO Use Only

12. Chief Procurement Officer's comments:
On April 28, 2006, Governor Lingle signed a Proclamation that provides emergency relief to provide shelter for the displaced homeless individuals. Because the Proclamation includes a suspension of Chapter 103D, HRS, this request is returned with no action required.

13. APPROVED DISAPPROVED
NAR *[Signature]* 5/3/06
Chief Procurement Officer Date

14. E.P. No. 06-18-J

LINDA LINGLE
GOVERNOR



Stephanie Ayala
EXECUTIVE DIRECTOR

Pamela Y. Dodson
EXECUTIVE ASSISTANT

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
HOUSING AND COMMUNITY DEVELOPMENT CORPORATION OF HAWAII

06:CPO/073

877 QUEEN STREET, SUITE 300
HONOLULU, HAWAII 96813
FAX (808) 587-0600

May 1, 2006

TIME SENSITIVE

Needed by: 5/1/06

Return to: 832-6039 (fax)

MEMORANDUM (via facsimile)

TO: Aaron Fujinka
Administrator
State Procurement Office

FROM: Barbara Arashiro  -
Acting Procurement Officer

SUBJ: Request for Rush Review of Emergency Procurement Request

TOTAL NO. OF PAGE (including cover sheet): 2

The Housing and Community Development Corporation of Hawaii (HCDCH) respectfully requests your rush review of the attached Emergency Procurement Request.

As you may know, there are many homeless families that were recently displaced from City parks who were taken in by local churches. However, the churches can no longer house these families and effective today, the families will be evicted from the church facilities. This emergency situation creates a threat to public health and welfare that must be addressed.

The HCDCH has identified an alternate shelter site and is requesting approval to execute emergency procurements of goods, services and construction to make the facility habitable. The HCDCH is working in coordination with the Department of Accounting and General Services to expedite the purchases. Vendors will be selected largely for their ability to meet the State's timelines. When practicable, additional consideration may be made for best value and history of satisfactory service on government agreements.

If you have any questions or require additional information, please call me at 832-6038. Thank you for your prompt attention to this matter. We look forward to your favorable response.

06-18-J