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STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT REQUEST
STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: Department of Defense-Civil Defense Division

Department/Division/Agency
Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date 3/5/2009
4. After the fact [X] YES [ ] NO
5. Nature of the Emergency
Heavy rains, high winds, and flooding during the period of December 10-16, 2008 resulted in a Governor's disaster proclamation and a Presidential disaster declaration. The storm has been one of the most severe flooding events in 15 years and resulted in personal and real property damage to over 1,100 families and created debris dams which posed immediate threats for subsequent flooding events. See attached sheet.

6. Vendor: Keneke's
Address: 41-857 Kalaniana'ole Hwy
Honolulu, HI 96795
7. Price: \$8.50/per meal

8. Description of goods, services, or construction to be purchased
Provision of plate lunches and beverages, during the period of December 12, 2008 to February 28, 2009, for National Guard personnel performing debris removal operations in support of recovery efforts for the December 11, 2008 Flood Disaster. See attached sheet.

9. Reason for Vendor Selection
Keneke's was able to accept either a purchase order or credit card and provided island-wide delivery to the multiple work sites. Keneke's also provided the flexibility to adjust meal counts and types up to two (2) hours prior to delivery. See attached sheet.

10. Direct questions to: Ed Teixeira Phone: 733-4300

11. I certify that the information provided above is to the best of my knowledge, true and correct.

[Signature] 3/6/09

Department Head Date

Reserved for SPO Use Only

12. Chief Procurement Officer's comments:
Pursuant to Procurement Delegation 2008-01, emergency procurements less than \$50,000 may be approved by the department head and do not require CPO approval. However, emergency procurements \$2,500 or more are required to be posted on the Procurement Reporting System. For the above reasons, this request is returned with no action required by the State Procurement Office.

13.
[ ] APPROVED [ ] DISAPPROVED [X] NO ACTION REQUIRED
[Signature] 4/1/09
Chief Procurement Officer Date

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Continued

5. Nature of the Emergency:

The Governor's Proclamation authorized activation of the National Guard to support recovery efforts to clear debris and reduce immediate threats to public health and safety. Assessments were performed by State and county agencies in response to reports from residents in areas that sustained losses. The National Guard provided up to 45 personnel to conduct simultaneous debris clearance and removal operations in multiple remote locations from Kalihi to Laie during the period of December 12, 2008 to February 28, 2009.

This response force required support for lunch meals and beverages to sustain the force at the identified work sites to reduce the need to cease operations and transport personnel in large military vehicles for meals. Transport of the meals to the sites allowed the National Guard leadership to stagger personnel for meals and continue the mission without having to secure equipment or leave the work sites. This resulted in more efficient use of their manpower and facilitated timely completion of the work.

The identification of additional areas with debris which pose a flooding threat has required that the National Guard provide a smaller response force of up to fourteen personnel to continue recovery efforts into March.

8. Description of goods, services, or construction to be purchased:

Due to fluctuating personnel counts and operations in multiple remote locations across the island, the vendor is required to provide delivery to different sites and allow flexibility to adjust the meal count, type of meal, to include vegetarian, and to allow the order to be cancelled completely. Meals are required to be delivered to the work sites between the hours of 11:00 a.m. and 12:00 p.m.

9. Reason for Vendor Selection:

Phone calls to potential vendors in the area revealed that they did not accept credit cards, did not have the flexibility to accept short-notice changes, or would not deliver the meals. Subsequent requests for quotes from various vendors were unable to meet the requirements of the mission or were priced higher. For example, A Catered Experience required that orders had to be placed 2 days in advance and did not provide the flexibility to make short-notice changes. The guard count may change daily depending on emergencies, illness, other assignments, etc. Marian's Island Wide Catering could provide delivery if the meal count was provided one day prior and would accept changes up to 8:30 a.m. on the day of delivery, but the price of the meal was higher than Keneke's.