



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT REQUEST

1. TO: Chief Procurement Officer
2. FROM: Defense/Administrative Services Office

Department/Division/Agency
Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date 10/2/2008
4. After the fact [X] YES [] NO
5. Nature of the Emergency
The cottage was termite eaten and was in a state of collapse. The structure also contained asbestos and lead. It was located next to the Army & Air Force Exchange and was susceptible to unauthorized access by individuals. There was a health and safety risk and a possible liability to the State of Hawaii.

6. Vendor: Ohana Environmental Construction, Inc.
Address: 2968 Ualena Street
Honolulu, HI 96819
7. Price: \$17,801.04

8. Description of goods, services, or construction to be purchased
Contractor is to abate the lead paint and asbestos, demolish and dispose of the structure in accordance with Federal, State and County codes.

9. Reason for Vendor Selection
This vendor was on site for a lead testing and removable job for our Environmental Office. This is the only vendor that has a office in Hilo and was readily available to do the job.

10. Direct questions to: Sgt. Yale Alama Phone: 672-1544

11. I certify that the information provided above is to the best of my knowledge, true and correct.

[Signature]
Department Head
Date: OCT 02 2008

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12. Chief Procurement Officer's comments:
The deteriorating condition of the cottage occurred over an ongoing period of time and the demolition and disposal should have been procured in an anticipated, timely manner utilizing normal procurement methods. Emergency procurements are to address unanticipated serious situations that require immediate action by a governmental agency that may affect the health and safety of the general public.
This request is disapproved and should be resubmitted on a Form SPO-16 as a procurement violation with an explanation of why services were not procured utilizing normal procurement methods prior to reaching this condition of collapse.

13.
[] APPROVED [X] DISAPPROVED [] NO ACTION REQUIRED
[Signature] 10/15/08

Chief Procurement Officer Date

E.P. 119-000-0